



Allied's Medical Transcription Programs

AHDI Approved, Interactive, High-Quality

A professional, work-at-home career can be yours when you choose medical transcription. It's a respected, in-demand career that's essential to health care professionals nationwide. The Bureau of Labor Statistics (BLS) projects that employment for medical transcriptionists will increase 14 percent from 2006 to 2016 – translating to 13,000 more jobs! Now's the time to realize your full potential – choose an education provider that knows first-hand what today's MTs need.

When you enroll at Allied, you receive a college-level medical transcription education that is AHDI approved. Small, concentrated courses make your training manageable and affordable. A competitive industry means that you need to prepare yourself with the best training available. Get started today – we've exceeded minimum AHDI requirements. Why would you partner with anyone else?

Here's why you should choose Allied Medical School:

- AHDI approved
- Nationally accredited
- Receive the foundation you need for a successful career, not just a job
 - 3 Modules of Core Competency training provide a solid foundation of knowledge so you're completely prepared for your transcription education.
 - 2 Transcription Curricula provide hands-on practice where you transcribe 20 hours of authentic provider-generated dictations on a variety of medical specialties and body systems. Apply your extensive knowledge of anatomy and physiology, pathophysiology and laboratory medicine through a real-world approach.
- Professional QA specialists grade your coursework – includes constructive feedback and quality assurance (QA) from a staff that is overseen by real CMTs
- Programs follow *The Book of Style of Medical Transcription*
- Interactive coursework with real dictation
- Hours of actual provider dictated documentation

With most doctor visits resulting in dictated notes of the patient's medical care, there's an abundance of opportunities for MTs. You need to be able to covert verbal information into a concise report with confidence and ease. When you choose Allied, your hands-on, practical education will prepare you to rise to the challenge. You'll know how to transcribe, proofread, edit, compare documents and revise work like a seasoned professional. Want real-world experience? You'll get that and more when you partner with Allied.

Choose an education created by industry professionals. With AHDI-approved courses, personalized support and affordable, hands-on training, you'll start your career ahead of the competition.

Opportunities Abound for a Bright Future

According to the Bureau of Labor Statistics (BLS), the health care industry offers growing career opportunities for medical transcriptionists nationwide:

- Employment of medical transcriptionists is projected to grow 14 percent from 2006 to 2016, faster than the average for all occupations
- Job opportunities should be good, especially for those who are certified
- Medical transcriptionists held about 98,000 jobs in 2006; 112,000 jobs are projected by 2016

Start Today! (888) 822-2923

www.medtranscriptioncourse.com

Allied Leads the Way

Choose the school that cares about your success and provides all of the resources you need to reach your career goals.

- Nationally Accredited
- Convenient Online Courses
- Live Student Support
- Be Prepared to Pass the Registered Medical Transcriptionist (RMT) Exam
- Access Valuable Career Resources with Medical Career Pathways
- Complimentary, One-Year Membership to the Association for Healthcare Documentation Integrity (AHDI)



ALLIED
MEDICAL
SCHOOL



About Allied's Medical Transcription Programs Our medical transcription programs were developed with the student in mind. With smaller, convenient course modules, state-of-the-art resources and feedback from professional QA specialists who are managed by actual CMTs, you receive a practical education that mirrors what you'll experience in your career. Complete your education one step at a time, with courses that build on the previous knowledge and complexity. This will enable you to create stepping stones toward your goal, while making your training more affordable.

Core Competency Courses (Modules 1-3)

Medical Terminology for Transcription (45 Hours)

No Prerequisites

Textbook: *Medical Terminology: A Short Course*

Microsoft® Word for the Medical Transcriptionist (30 Hours)

Prerequisites: Medical Terminology for Transcription

Textbook: *Microsoft® Office Word 2007 for Medical Professionals w/CD-ROM*

Medical Transcription Professional Tools (60 Hours)

Prerequisites: Microsoft® Word for the Medical Transcriptionist

Textbook: *Medical Transcription: Techniques & Procedures w/CD-ROM*

The Book of Style for Medical Transcription

Transcription Curricula (Modules 4 - 5)

Beginning Medical Transcription Curriculum (100 Hours)

Prerequisites: Medical Transcription Professional Tools

The SUM Program: Beginning Medical Transcription CD-ROM

Dorland's Illustrated Medical Dictionary w/CD-ROM

Foot pedal w/ear-buds

Intermediate Medical Transcription Curriculum (190 Hours)

Prerequisites: Beginning Medical Transcription Curriculum

Textbook: *The Human Body in Health & Disease w/CD*

Medical Transcription Fundamentals and Practice

1 Year Student Membership to AHDI

Programs Available

Medical Transcription Program (425 Hours) – Includes 3 core competency courses with both transcription curricula (**Modules 1 - 5**). This is the most comprehensive package available, with all 5 courses included for complete submersion in the transcription field. A must for those serious about their transcription career!

Medical Transcription Competency Training Program (135 Hours) – Includes 3 core competency courses – no transcription curricula (**Modules 1 - 3**). Complete your required coursework at an affordable price.

The Grading Process

Every multiple-choice quiz submitted to Allied for grading must be completed with a passing grade before you are allowed to take the final exam. For multiple-choice assignments, a passing grade of 70% or higher is required. Assignments that do not meet the passing criteria will be returned to you, and must be redone. On the final exam, you must get a grade of 70% or higher to pass the course. If you do not pass the final exam, you will be allowed to retake it.

Live Student Support *Need help?*

- Educational Support Department
(888) 751-2303

- Student Services Department
(888) 925-4282



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22952 Alcalde Drive, Laguna Hills, CA 92653



Allied Schools is accredited by the Accrediting Commission of the Distance Education and Training Council
1601 18th Street, N.W., Suite 2, Washington, D.C. 20009

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